



College of Intensive Care Medicine
of Australia and New Zealand

Workplace Competency Assessment – Anaesthesia for Percutaneous Tracheostomy

Trainee Name: _____

CICM ID: _____

Hospital: _____

Date: _____

Assessor Name: _____

CICM ID: _____

Performance type (please select): Simulation*
 Clinical performance*

Case complexity (please select): Low
 Medium
 High

Trainees should classify the complexity of the case based upon case features such as:

- Anatomy
- Coagulopathy
- Oxygen requirements
- Restrictions on positioning (e.g. due to ICP or C-spine)

Relevant case information to justify complexity:

*Simulation or clinical performance is acceptable for satisfactory completion of this WCA



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Global assessment:

Trainee self-assessment: In order to provide safe, effective and high-quality care in similar cases, the entrustment level I would choose is:

<input type="checkbox"/> Direct supervision	<input type="checkbox"/> Proactive supervision	<input type="checkbox"/> Responsive Supervision	<input type="checkbox"/> Oversight	<input type="checkbox"/> Independent
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Assessor: Based on this observation, in order to provide safe, effective and high-quality care in similar cases, the trainee's entrustment level would be:

<input type="checkbox"/> Direct supervision	<input type="checkbox"/> Proactive supervision	<input type="checkbox"/> Responsive Supervision	<input type="checkbox"/> Oversight	<input type="checkbox"/> Independent
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Descriptions of levels of entrustment

Rating with the entrustment scale is for the purposes of feedback and assessment and is not intended to supplant jurisdictional policies regarding procedures.

Level 1	Direct supervision The trainee requires direct observation from a clinical supervisor; prompting is required, or the task/activity is performed collaboratively with the clinical supervisor as a coactivity.
Level 2	Proactive supervision The trainee requires the clinical supervisor to be in the clinical unit and physically available within minutes to provide assistance and consultation. Findings or decisions may require consultation.
Level 3	Responsive supervision The trainee requires the clinical supervisor to be in the hospital and available for consultation and assistance; this includes availability by telephone for advice. Findings or decisions may require consultation.
Level 4	Oversight The trainee requires the clinical supervisor to be readily contactable, but the clinical supervisor does not need to be in the hospital. The trainee may require consultation for complex cases, complications or unexpected issues.
Level 5	Independent* The trainee understands risks and performs tasks/activities safely. The trainee is able to provide supervision to and teach junior trainees.

*Although the trainee is able to perform the task/activity independently, as a trainee of the CICM training program the clinical supervisor must assume overall responsibility for the trainee at all times.



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Actionable Feedback

	Elements done well	Elements for development
Safe and effective procedural preparation <ul style="list-style-type: none">Assesses airway anatomyDetermines respiratory mechanics and gas exchange are acceptable for safe procedurePrepares and positions patient appropriatelyEnsures appropriate monitoringPrepares appropriate drugs and equipmentEnsures adequate assistance and allocates role to staffDons appropriate personal protective equipmentCommunicates anaesthetic plan including emergency backup plan to team		
Procedure carried out safely and effectively <ul style="list-style-type: none">Provides appropriate depth of anaesthesia, analgesia and muscle relaxationSafely manages airway and ventilation during procedureCommunicates clearly with proceduralist and othersDemonstrates or describes safe technique for bronchoscopy during procedureEnsures secure airway, adequate ventilation and oxygenation post procedure		
Situational awareness <ul style="list-style-type: none">Demonstrates sensitivity to subtle changes within patient and environment and acts accordinglyDemonstrates oversight of procedure		
Provision of safe ongoing care <ul style="list-style-type: none">Describes safe plan to re-secure the airway in emergencyEnsures appropriate ongoing analgesia and sedationModifies ventilator settings as appropriate		



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<p>Appropriate professional behaviour</p> <ul style="list-style-type: none">• Demonstrates sensitivity and respect for patient/ family/whanau and colleagues• Maintains patient dignity, privacy and confidentiality		
<p>Effective collaboration with colleagues</p> <ul style="list-style-type: none">• Efficiently and respectfully leads team during procedure• Debriefs the team when necessary		
<p>Effective communication skills</p> <ul style="list-style-type: none">• Provides comprehensive information and sensitively obtains informed consent• Completes full and accurate documentation including drugs/fluids administered• Completes relevant handover to other staff• Communicates anaesthetic plan including emergency backup to team		

Trainee reflection, goals and future actions: